ANNUAL BUSINESS MEETING
Sunday, November 2, 2025

MINUTES

The Chairperson, Rev. Billy Richards, called the meeting to order at 12:30 PM.

Members were asked to register.

The Chairperson noted that all voting, except for voting by secret ballot, will be conducted by way of a show of hands and that questions/comments can be submitted to the Deacon Board of Directors at any time during the year.

The Chairperson opened the Annual Business Meeting, invited Associate Pastor Ed Clements to open in prayer and indicated that no new business was submitted to be included on the Agenda.

The Chairperson recognized Andy Charter to act as Chair of the Scrutineers, with the assistance of co-chair Rawle Balkaran.

The Chairperson declared that the main seating area in the Upper Room be designated as the voting bar and anyone who wished to speak to the business of this Annual Business Meeting must be a voting member.

The Chair of the Scrutineers provided the Chairperson a count of the members in attendance and the percentage:

Total Number of Members: 329
Number Required for Quorum (Business Items): 25% or 82
Number of Members in Attendance: 190 or 58%

ABM 25-01 It was Moved and Seconded that the agenda be approved as distributed. CARRIED

ABM 25-02 It was Moved and Seconded that the minutes of the Annual Business Meeting held on November 3, 2024 and the Special Business Meeting held on March 2, 2025 both be approved as posted. CARRIED

The Chairperson recognized Carmine Crincoli, President of the Deacon Board of Directors, who presented the Resolution for the Change in Number of Directors and Term for Eligibility.

ABM 25-03 Resolution #1

Whereas the Constitution (the General By-Law of the Church on the Queensway) states in Article 5, Section 2, Item A:
"The Deacon Board of Directors shall consist of minimum of five (5) Directors and a maximum of nine (9) Directors, or such greater or lesser number (but not less than three (3) Directors) as the Members may determine by ordinary resolution from time to time. Until changed by ordinary resolution, the number of Directors shall hereafter be six (6) Directors. The persons to stand for election as Directors shall be based on the recommendation of the Church Elders. The Elders shall present a slate equal to the number of positions to be

filled of qualified Members to be elected after recommendation has been received from the Members."

WHEREAS Pastor Billy Richards ("**Pastor Billy**") has announced his desire to retire as Senior Pastor of Church on The Queensway ("**Church**");

AND WHEREAS Article IV, Section 5, Paragraph B of the General By-Law ("**By-Law**") of the Church provides that the Deacon Board of Directors ("**Deacon Board**"), in the event of a resignation of the Senior Pastor, shall assume the responsibility of giving direction to the Church regarding the search for a new Senior Pastor;

AND WHEREAS Pastor Billy and the currently serving members of the Deacon Board have worked extensively and in close cooperation in searching for a new Senior Pastor;

AND WHEREAS Pastor Billy, to safeguard the ongoing health and well-being of the Church, has agreed to continue serving as Senior Pastor until a new Senior Pastor is elected by the members of the Church, pursuant to Article IV, Section 4, Paragraph A of the By-Law;

AND WHEREAS Article V, Section 4, Paragraph C of the By-Law provides for a maximum eligible sequential term of five years for members of the Deacon Board;

AND WHEREAS Pastor Billy and the Deacon Board, given these extraordinary circumstances, believe it would be desirable to extend the maximum sequential term for eligibility for each of the currently serving members of the Deacon Board, by two year (from five years to seven years), to maintain continuity and facilitate the continuing search for a new Senior Pastor;

AND WHEREAS Pastor Billy and the Deacon Board, jointly and unanimously recommend to the members of the Church the following resolution, for approval at the Church's Annual Business Meeting on November 2, 2025;

THEREFORE BE IT RESOLVED THAT the maximum sequential term for eligibility for each of the currently serving members of the Deacon Board be extended by two year (from five years to seven years), to maintain continuity and facilitate the continuing search for a new Senior Pastor.

It was Moved and Seconded that the above resolution be approved as presented.

The Chair is returned to Chairperson, Senior Pastor, Billy Richards.

The Chairperson provided an explanation regarding the recommendation slate and voting procedure. "Yes" would indicate they are in favour of the Recommendation Slate, "No" would indicate they are not in favour of the Recommendation Slate.

The Chairperson introduced the slate of Directors:

Carmine Crincoli, President
Maryann Devenney, Vice President
Karina O, Secretary
Basil Cole, Treasurer
Mark Madio, Director
Guy Glazberg, Director

The Chairperson also thanked Rev. Ron Ellis, the Parliamentarian, for his continued service and recognized at 94 years of age, his 72 years service as pastor.

The Chairperson declared the voting bar closed. The Scrutineer Team collected and counted voting ballots.

The Chairperson recognized the Treasurer, Basil Cole, and requested him to present the Treasurer's Report.

Basil Cole presented the 2024-2025 Annual Financial Report.

ABM 25-04 It was Moved and Seconded that the Annual Financial Report for 2024-2025, that was approved by the Deacon Board of Directors, be accepted as presented and posted on the Church Website. CARRIED

Michael McNeill, Chartered Professional Accountant with Norton McMullen LLP, presented the Auditor's Report.

ABM 25-05 It was Moved and Seconded that the Auditor's Report, be accepted as presented and posted on the Church Website. CARRIED

ABM 25-06 On behalf of the Deacon Board of Directors, it was Moved and Seconded that Michael McNeill, Chartered Professional Accountant with Norton McMullen LLP, be appointed as Auditor for the fiscal year 2025-2026. CARRIED

ABM 25-07 It was Moved and Seconded that the 2025-2026 Annual Budget, that was approved by the Deacon Board of Directors, be accepted as presented and as provided as a handout at this annual business meeting. CARRIED

The Chairperson recognized the President of the Deacon Board of Directors, Carmine Crincoli, who presented his report, including an update on the Senior Pastor's Search and Transition, the various church renovations and upgrades such as the gym auditorium renovation, the sewage construction, generator upgrade, church tech upgrade and the church signage replacement and the rental of the Hope Building starting 2026. The President also thanked all the volunteers, staff, and everyone in the church for their support in the past year.

The President, Carmine Crincoli, assumed the chair and Senior Pastor, Rev. Billy Richard, presented his report.

ABM 25-08 It was Moved and Seconded that the Senior Pastor's Report, be received as presented. CARRIED

The Chairperson recognized the President, Carmine Crincoli.

The President presented Resolution #2:

ABM 25-09 **RESOLUTION #2:**

It was Moved and Seconded that all resolutions, minutes, contracts, acts, by-laws, proceedings, appointments, elections and payments made, done and taken by the Directors and Officers of this Corporation since the date of the last annual meeting of the Corporation, are the same as set out or referred to in the minutes of the meetings of the Board of Directors and meetings of the Church on the Queensway, or in the financial statements submitted to this meeting, and all salaries, commissions, and other remuneration to employees of the Corporation to this date be approved, ratified and confirmed. CARRIED

The President, Carmine Crincoli, vacated the chair and Rev. Billy Richards assumed the chair.

ABM 25-10 **ELECTION RESULTS FOR THE 2025-2026 DEACON BOARD OF DIRECTORS:**

The results of the election for the 2025-2026 Deacon Board of Directors were as follows:

Ballots Cast:	190
'Yes' Vote:	182 (96%) Elected
'No' Vote:	5 (3%)
'Spoiled' Vote:	3 (1%)

The Chairperson invited Pastor Ryan Panditharatne to pray over the new Deacon Board of Directors for 2025-2026.

ABM 25-11 **MOTION OF ADJOURNMENT:**

It was Moved and Seconded to adjourn the November 2, 2025 Annual Business Meeting. CARRIED

The Chairperson declared the meeting closed at 1:15 PM.

APPROVAL AND SIGN OFF

Pastor Billy Richards, Chairperson _____

Karina O, Secretary _____